

# FOCUS TO EMPLOYMENT

Two Week Employment Preparation Program - **Now offered in Mississauga!**

## 6 Month Job Search Support

2 week, in class Employment Preparation Program designed to :

- Develop a professional resume and cover letter
- Create a targeted job search plan, including networking, cold calling and utilizing social media tools
- Learn to answer interview questions with confidence using the latest techniques
- Become self-sufficient and confident to secure and keep the job you want

6 Month ongoing support by program staff :

- Assist with securing job opportunities
- Job retention
- Securing better employment

### Eligibility:

- In receipt of Ontario Works
- Be referred by an Ontario Works Case Worker or Employment Services Worker
- Be able to commit to attending the 2 week program

For information call:

905-595-0722 x 4024 or e-mail [focus@tcet.com](mailto:focus@tcet.com)

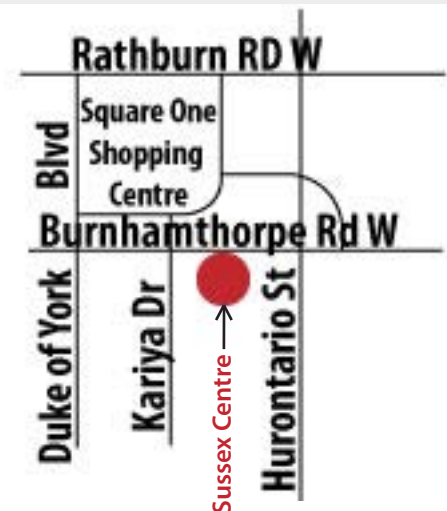
### Mississauga Transit Routes:

**MiWay Bus # 19, 26, 103**

(Burnhamthorpe and Hurontario)

**MiWay Bus # 3 & 8**

(Elm and Kariya)



For program schedule visit : [www.tcet.com/focus](http://www.tcet.com/focus)